

PROPOSED SPEAKER, DIGNITARY OR AWARD RECIPIENT – APPROVAL FORM

Submit this form before contacting or notifying a:

- Proposed speaker for a University-hosted public lecture or event
- Proposed dignitary to be invited to campus
- Proposed recipient for a University award or recognition

ABOUT THE PROPOSED PERSON – Provide a standard biography with this form, which should include information about the person's life and accomplishments that bear witness to the St. Mary's mission as a Catholic and Marianist University.

Name:	
Titlo	

Is this person a dignitary? Yes No

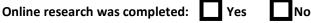
A dignitary, as defined in the <u>Inviting Dignitaries to Campus Policy</u>, is any person holding prominent local, state, national or international high public or non-governmental office. All campus offices, programs and individuals should in all such instances provide reasonable notice to the Office of the President before inviting a dignitary to campus, for purposes of coordinating schedules, protocols and logistics.

If this person is currently campaigning for public office, please review the <u>Political Campaigns and Political</u> <u>Activities Policy</u> for compliance before submitting this form for approval.

ONLINE RESEARCH

In addition to providing the person's standard bio, please confirm that you have researched this individual online and you have NOT found any of the following:

- Information that could be considered inconsistent with our Catholic and Marianist identity
- Information that could be evidence of illegal activity
- Information that could cause publicity challenges for the University



Information was / was not found that relates to the above items (circle one).

If you found information you believe identifies with one or more of the items above, please forward those details with the reasoning for continuing to seek approval.

NOTE: Form continues on second page.



EVENT – If this is a new event, provide an explan Event Name:	
	is a new award, provide an explanation with this form. Presentation Date:
	se of verifying the person's life and accomplishments bear and Marianist institution. Please provide these signatures
Supervisor, faculty adviser or dean:	Date:
Supervisor on Executive Council:	Date:
President:	Date:
Return form to (name):	Email:

Form updated 6.24.2022