

St. Mary's University

Policy: Law Faculty Tenure Promotion Application

Approver(s):	Academic Council
Authorizes release:	Provost and Vice President for Academic Affairs
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Related policies:	Faculty Promotion Application; Faculty Tenure Application
Additional references:	

APPLICATION FOR PROMOTION TO FULL PROFESSOR WITH TENURE
SCHOOL OF LAW
(COVER PAGE)

Name _____ Date _____

School _____ Dept. _____

Present Rank _____ Year Awarded _____

PLEASE ADDRESS YOURSELF TO EACH OF THESE NUMBERED TOPICS.

Confer the attached "guidelines for Applying for Tenure" for the kind of information and evaluation the Tenure Committee needs for a knowledgeable awarding of Tenure.

1. EDUCATION: Degrees earned, universities attended, other professional credentials embed; include the dates the degrees and credentials were awarded.

2. EXPERIENCE: Teaching experience at previous institutions and at St. Mary's. Include dates of these engagements.

Note: Please review Section 2.7 Tenure (pp. 53-57) in the Faculty Handbook before preparing application. Review especially 2.7.2.2 Promotion to the rank of Professor and Granting of Tenure in the School of Law.

OUTLINE TO BE USED IN APPLYING FOR TENURE

Please respond to each of the following subjects when preparing your application for Tenure.

I MISSION STATEMENT

Please address your direct contribution and its effectiveness to the St. Mary's University Mission Statement (Section 1.2, pg. 1; Section 2.5.1, p. 43)

II SCHOLARSHIP

The Faculty Handbook provides that promotion to the Rank of Professor, with Tenure, should be granted only to faculty members who have a "satisfactory or superior record of classroom teaching and student counseling," and "who have proven themselves to be productive Scholars." (Factors relevant to the assessment of teaching are set forth in Sections 2.5.1.1., and the duty to be a productive scholar is discussed in 2.5.1.3 (a).)

The teaching and counseling requirement is predicated on the Law School's primary responsibility to its students, made their academic advancement and holistic growth. The scholarship requirement reflects both the judgment that he or she has a professional obligation to contribute to the rational development of law. Ordinarily, a professor should have published at least two substantial scholarly articles, or their equivalent before applying for promotion to the rank of Professor with Tenure. (Criteria for the assessment of scholarship are set forth in Section 2.5.1.3.2.)

The Faculty Handbook provides for contributions to the Scholarship of Teaching, the Scholarship of Discovery, the Scholarship of Integration, and the Scholarship of Application (Section 2.5.1.3.3.)

- a. all faculty members must devote some portion of their time, on a regular basis, to the *Scholarship of Teaching*;
- b. all faculty members must devote some portion of their time, on a regular basis, to at least one of the following forms of scholarship: *Scholarship of Discovery*; *Scholarship of Integration*, or the *Scholarship of Application*;
- c. faculty members teaching solely at the graduate level must devote some portion of their time, on a regular basis, to the *Scholarship of Discovery* or the *Scholarship of Integration*."

TEACHING

The Faculty Handbook provides that promotion to the Rank of Professor, with Tenure, should be granted only to faculty members who have a "satisfactory or superior record of classroom teaching and student counseling," (Section 2.7.2.2.) Factors relevant to the assessment of teaching are set forth in Sections 2.5.1.1., in evaluating a faculty member's teaching and advising, the Faculty Handbook states that "information from a variety of sources may be

considered" (Section 2.5.1.1 .), however, at a minimum, to fulfill this requirement, the computer generated summary evaluation report from all of your teaching evaluations must be submitted. Also see Section 2.5.1.1

IV UNIVERSITY AND COMMUNITY SERVICE

An applicant's record of service to the Law School, the University, the legal profession, and the community may also be considered in support of his/her promotion to the rank of Professor, with Tenure. (See Section 2.5.1.2)

(Approved by Academic Council, September 6, 1995)