NON-DEPARTMENTAL

Academic Year

2012-2013

Department Courses and Descriptions

Personal and Academic Development (1)
ND 101
A required non-credit, Pass/No Pass course for all incoming freshmen. Skills for ease in transition to University life. Course designed to increase understanding of one self; develop interpersonal relationship skills; explore and clarify academic/career goals. Development of time management.

Reading Comprehension and Critical Thinking (1)
ND 102
A required non-credit, P/NP course for incoming freshmen who have demonstrated need to develop higher-level reading comprehension and critical-thinking skills. Instruction aimed at developing the inferential and applied level comprehension skills necessary for understanding college level textbooks and critical thinking skills needed for evaluating and applying textbook content.

Personal and Academic Success (1)
ND 103
A non-credit, P/NP course recommended for first-year students placed on academic probation. The course is designed to help students improve their academic standing through self understanding, goal setting, and study skill development.

Intro to Bibliography (1)
ND 1101
An Individualized Instruction, one-hour, Pass/No Pass course. Skills necessary for effective use of the library and greater awareness of the basic concepts and principles used in the organization of information.

Career Planning-Goals Clarific (1)
ND 1111
Focus on self assessment and career development; investigation of various stages in career planning and job search skills enhancement; development of an awareness of internship, employment, and/or graduate and professional school opportunities. Class will offer individualized career development plan options and use of electronic and print resources.

Univ Life: Personal and Academic Development (1)
ND 1122
An orientation to University policies, procedures, organizations, and activities; development of an awareness of personal needs within the University; Pass/No Pass.

Academic Skills (3)
ND 301
Enrichment or deficiency course which develops the following skills: use of textbooks; note taking; methods of taking tests; use of library; ability to concentrate.

Coll Preparatory Skills (3)
ND 311
Course designed to improve vocabulary, reading rate, and comprehension to college level ability and preparation for taking standardized tests such as those required for entrance into colleges and universities.

Department Faculty

Non-Departmental Faculty Website

Department Website

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