



International Education Programs

STUDENT AGREEMENT FOR PARTICIPATION IN A STUDY ABROAD PROGRAM

This agreement is between the undersigned student and St. Mary's University (STMU). The undersigned student has enrolled in the _____ Program. Both STMU and the undersigned student hereby agree to the following:

1. STMU has determined that this is an academically sound program and that it will accept for credit all courses approved prior to departure, as required by the Office of International Education Programs.
2. The student agrees that, in order to achieve the objectives of the above named program, s/he will maintain a full course load (as prescribed by the program), attend all classes, speak in the foreign language (if a language-oriented program) and fulfill all academic requirements as specified in the program of enrollment. All program academic work must be completed by the end of the program.
3. The student acknowledges that s/he has received all necessary information and guidance during pre-departure orientation that included academic requirements, his/her personal health, safety while traveling abroad, practical and logistical information to facilitate his/her travel, transition and residence in the program of choice.
4. The student recognizes that as a representative of St. Mary's University and the United States of America, s/he will maintain the highest standards of personal conduct. S/he will respect and obey all behavioral rules as prescribed by both, the host institution and the study abroad program, on and off premises of the school. Otherwise the host institution/program reserves the right to dismiss the student from the program and s/he will immediately be returned to the United States at expense of the student.
5. The student understands that s/he is bound by St. Mary's University's Code of Student Conduct while studying abroad in a St. Mary's sponsored study abroad program, as well as the host institution's behavioral code. Violations of the code of student conduct may lead to the student's dismissal if, after consultation between the STMU Field Director, the Associate Field Director, the Director of the program, the home institution's Dean of Students, the Director of STMU's International Education Programs, or any other relevant University official, the student's behavior is of such a nature as to be detrimental to the program.
6. Any student found to have committed acts of dishonesty is subject to disciplinary sanctions. The dean of the appropriate school (e.g. the dean of the School of Law) is currently the person(s) designated by the president and academic vice president to administer the academic code. Acts of dishonesty include but are not limited to:
 - A. Cheating, plagiarism, fabrication or any other forms of academic misconduct.
 - B. Furnishing false information to any STMU official, faculty member, administrator or other STMU employee.

- C. Forgery, alteration or misuse of any STMU document, record or ID.
 - D. Violation of Federal Copyright Law, i.e. photocopying without authorization, etc.
 - E. Misuse of academic computing time and equipment.
 - F. Definition as delineated in the undergraduate and graduate catalogs under the Heading of “Academic Honesty”.
- (Article I, *St. Mary’s University Code of Student Conduct*)

7. Damages caused by the student to any property in the host country are the student’s sole responsibility. Furthermore, the student agrees to reimburse STMU, its agents and employees for any and all claims and costs arising directly or indirectly from any of the student’s activities, acts, or omissions while enrolled in the study abroad program.

8. The student shall be responsible for payment of any deposit and all program fees by the due dates. All charges will be credited to the student if the student is not accepted to participate in the program. In the event that the student decides to withdraw after the deadline established by the program, any deposit, or expenses incurred, including airline tickets, will be paid by the student, except in the case of a documented emergency.

9. The student understands that s/he may lose his/her place in the program if any deposit or fees are not paid, and required documents to complete the study abroad file are not made by the due date established by the Director of International Education Programs.

10. An early withdrawal from the program, whether by decision of the student or as a consequence of removal, shall not entitle the student to a refund of the program fees. Any refund shall be issued according to the University’s refund policy, or as established by the individual study abroad program. Any extra expenses associated with an early withdrawal from the program will be the student’s sole responsibility. Additionally, the student may not be eligible for credit for any courses taken prior to withdrawal of the program.

Student Name (Print)

StMU ID #

Student Signature

Date

Parent or guardian must also sign if student is under 18 years of age.

Parent/Guardian Name (Print)

Parent/Guardian Signature

Date