

# Credit by Examination and Course Placement

## Policies and Responsibilities

This information has been prepared in an attempt to answer questions concerning Credit by Exam. If you have any questions or concerns not addressed please contact [Helen Garza](#), Associate Registrar.

Undergraduate students may earn course credit by demonstrating superior achievement on tests offered through several examination programs. **Original copies of scores are required for acceptance and recording credit.**

Policies concerning credit by examination—

The examinations available for placement with credit are:

- I. [Advanced Placement \(AP\)](#)
- II. [College Level Examination Program \(CLEP\)](#)
- III. [Thomson Prometric dsst \(DANTES Subject Standardized Tests\)](#)
- IV. Departmental Examinations for Enrolled Students

1. Credit earned by examination does not apply towards meeting St. Mary's University residence requirements.
2. Credit earned by examination is recorded with the symbol CR (Credit only), without a grade, and is not included in the calculation of cumulative grade-point- average.
3. Credit by examination will not subtract from the number of courses for which students may register on Pass / No Pass basis.
4. Students may not receive credit by examination for courses for which they already have credit.
5. Coursework always takes precedence over credit by examination. If a student receives credit by examination and then takes the corresponding course (or an equivalent one) in the classroom, the grade from the class replaces credit by examination.
6. Credit is posted to a student's official record only after the student has enrolled and successfully completed one semester at St. Mary's University.
7. Credit by examination posted on a transcript from another accredited institution will transfer to St. Mary's University as corresponding resident course credit from that institution.
8. Credit by examination can be used to meet prerequisites for advanced level courses.
9. Original copies of scores are required for acceptance and recording credit.

### I. **Advanced Placement (AP) Examinations**

AP Examinations are administered by the College Entrance Examination Board (CEEB). These examinations are administered each May at high schools that offer Advanced Placement courses. Concerned students should consult a high school counselor for information on these centers and test registration procedure. Scores are reported to the student, their high schools, and to colleges or universities the student requests. Scores range from a low of 1 to a high of 5.

AP Examination	Minimum Score Required	Sem. Hours	St. Mary's University Course Number
Art - Studio	5,4	3	AR 2361 (To be used as Elective Credit only)
Art - History	5,4	3	AR 2362 (To be used as Elective Credit only)
Biology	5,4	3	BL 1301 - Non-Biology majors only

<b>Chemistry</b>	5 4	6 3	CH 1401 & 1402--Must take 2-hrs lab CH 1401--Must take 1-hour lab
<b>Computer Science A</b> <b>Computer Science A</b> <b>Computer Science AB</b> <b>Computer Science AB</b> <b>Computer Science AB</b>	4,5 3 5 4 3	8 4 11 8 4	CS 1410 and 1411 CS 1410 CS 1410, 1411, 2313 CS 1410, 1411 CS 1410
<b>Economics (Macro)</b> <b>Economics (Micro)</b>	3 3	3 3	EC 2301 EC 2303
<b>Environmental Science</b>	3	3	ES 1373
<b>Literature &amp; Composition</b> <b>Language &amp; Composition</b>	3 3	3 3	EN 2321 EN 1311
<b>Modern Languages:</b> <b>French, German, Latin</b> <b>or Spanish</b> <b>Spanish Literature</b>	5 4 3 5	12 9 6 6	1311,1312,2311,2312--Fulfills Foreign Lang req 1311,1312,2311--Needs 2312 1311,1312--Needs 2311 & 2312 SP 3331 and SP 3341
<b>Comparative Govt &amp; Politics</b> <b>U.S. Government &amp; Politics</b>	5 4	6 3	PO 1311 and PO 1314 PO 1311
<b>History - United States</b> <b>History - European</b>	3 3	6 6	HS 1301 and HS 1302 HS 1351 and HS 1352
<b>Math*</b> <b>Calculus AB</b> <b>Calculus BC</b> <b>Calculus BC</b>	5, 4, 3 5 4,3	4 4 4	<i>Credit awarded according to Academic Major</i> MT 2412 MT 2412 (Consult Math Dept for possible additional credit) MT 2412
<b>Music Theory</b>	3	6	MU 1321 & MU 1322
<b>Physics Part B</b> <b>Physics Part C (Mechanics)</b> <b>Physics Part C (Elect &amp; Mag)</b>	5,4 5,4 5,4	8 3 3	PY 1401 & PY 1402 PY 1404--Needs 1-hour lab & PY 2404--Needs 1-hour lab
<b>Psychology</b>	5	3	PS 1301

\* Degree programs that require MT 1306 *Business Calculus* may substitute MT 2412 *Univariate Calculus I*.

## II. College Level Examinations Program (CLEP) - Computer-Based

The CLEP is designed to evaluate non-traditional college-level education such as independent study or other experiences outside traditional classrooms. Credit is awarded for these Examinations. *Original copy* of scores is required for acceptance and recording credit. These examinations are administered at St. Mary's University Testing Center. Please address inquiries to Jim Willis, Coordinator of Testing Services, St. Mary's University, One Camino Santa Maria, San Antonio, Texas 78228, telephone (210) 436-3135. A fee is charged for the administration of these examinations.

Effective July 2001, CLEP Program implemented *computer-based testing* for all of their examinations. Paper and pencil CLEP tests have been phased out as of September 2001. Please note that each school establishes its own requirements for minimum scores and credit awarded. St. Mary's University policy may not be consistent with those of other schools.

**Computer-based test scores required for credit:**

<b>Composition and Literature (Note: Essay versions of tests are required)</b>			
<b>Examination</b>	<b>Credit Granting Score</b>	<b>Credit Hours Granted</b>	<b>St. Mary's University Course Number</b>
American Literature	57	3	EN 2355
Analyzing & Interpreting Lit	61	3	EN 2321
Freshman College Composition	-		
English Composition (with Essay)	54	3	EN 1311
English Literature	60	3	EN 2353 or EN 2354
Humanities	50	6	Fine Arts Credit
<b>History and Social Sciences</b>			
<b>Examination</b>	<b>Credit Granting Score</b>	<b>Credit Hours Granted</b>	<b>St. Mary's University Course Number</b>
American Government	50	3	PO 1311
Education Psychology, Introduction to	50	3	Elective only
History of the U.S. I: to 1877	50	3	HS 1301
History of the U.S. II since 1865	50	3	HS 1302
Human Growth & Development	50	3	Elective only
Macroeconomics. Principles of	50	3	EC 2301
Microeconomics. Principles of	50	3	EC 2303
Psychology, Introductory	50	3	PS 1301
Social Sciences and History	50	6	Social Science Core Credit
Sociology, Introductory	50	3	SC 1311
Western Civilization I: to 1648	50	3	HS 1351
Western Civilization II: since 1648	50	3	HS 1352
<b>Foreign Languages</b>			
<b>Examination</b>	<b>Credit Granting Score</b>	<b>Credit Hours Granted</b>	<b>St. Mary's University Course Number</b>
French	62	12	FR 1311, 1312, 2311, 2312
	58	9	FR 1311, 1312, 2311*
	53	6	FR 1311, 1312**
	50	3	FR 1311***
German	62	12	GR 1311, 1312, 2311, 2312
	58	9	GR 1311, 1312, 2311*
	54	6	GR 1311, 1312**
	50	3	GR 1311***
Spanish	68	12	SP 1311, 1312, 2311, 2312
	66	9	SP 1311, 1312, 2311*
	58	6	SP 1311, 1312**
	54	3	SP 1311***
*Needs 2312    **Needs 2311, 2312    ***Needs 2311, 2312			

<b>Business</b>			
<b>Examination</b>	<b>Credit Granting Score</b>	<b>Credit Hours Granted</b>	<b>St. Mary's University Course Number</b>
Financial Accounting	50	3	AC 2310
Business Law, Introductory	50	3	BA 3351
Information Systems & Computer Appl	50	3	QM 3330
Principles of Management	50	3	BA 3325
Principles of Marketing	50	3	MK 3310
<b>Science and Mathematics</b>			
<b>Examination</b>	<b>Credit Granting Score</b>	<b>Credit Hours Granted</b>	<b>St. Mary's University Course Number</b>
College Algebra	50	3	MT 1303
College Algebra-Trigonometry	58	4	Not available after 07/06/06
Precalculus	50	4	MT1411
Biology	50	3	BL 1301 – For Non-Majors
Chemistry	50	3	CH 1304
Calculus	50	4	MT 2412
College Mathematics	No credit		
Natural Sciences	50	6	Science Core Requirement
Trigonometry	57	1	MT 1111
<p>**For majors that require MT 1306 <i>Business Calculus</i>, MT 2412 <i>Univariate Calculus I</i> may be substituted.            MT 1411 can substitute for MT 1303 in degree programs that require MT 1303.            MT 1303 will fulfill the 3-hour Core Math requirement.            If a student takes a mathematics course at St. Mary's, such as MT 1303, and receives a grade of WF, F, or D, the student is no longer eligible for CLEP credit in that course.</p>			

### Deadline for applying for credit through CLEP examination

Students matriculating at St. Mary's University as freshmen, including transfer students with freshman status, must take the CLEP examination(s) by the end of the sophomore year. Transfer students with sophomore or higher status must take the examination no later than their junior year.

### III. Defense Activity for Non-Traditional; Education Support (DANTES) Program

The DANTES Program, designed and administered originally only for military personnel, is now available to all interested persons. St. Mary's University grants credit for college level courses. Courses for which credit is awarded must be relevant to the student's educational program. Original copy of scores must be submitted for acceptance and recording credit. Credit is based on the scores recommended by the American Council on Education. These tests are administered at St. Mary's University Testing Center. Please address your inquiries to: [Jim Willis, Coordinator of Testing Services](#), St. Mary's University, One Camino Santa Maria, San Antonio, TX 78228 (210) 436-3135.

### IV. Departmental Examinations for St. Mary's University Enrolled Students

Enrolled St. Mary's University undergraduate students who believe they are proficient in the content of an undergraduate course for which no examination is regularly offered may be authorized to take a departmental examination.

Credit for departmental examinations may not be earned for a course in which the student is currently enrolled to receive a passing, failing, withdrawal, WX, TF, or P/N grade.

Authorization consists of approval by the Dean of the School for the course for which credit is requested, and approval by the Department Chairperson that teaches the course. The student and a faculty member that teaches the course schedule the testing arrangements. Test requirements and procedures vary with each department.

The student obtains a *Credit by Exam* form from the Registrar's Office, St. Louis Hall, Room 105. The student takes the exam, obtains required signatures as indicated on the form, and pays the required fee to the Business Office, St. Louis Hall, Room 24.

**The 2008-2009 fee is \$20.00 per semester hour. This fee is subject to change at any time. The student returns the completed form to the Registrar's Office and credit is posted to the transcript.**

8/2008