



**CONFIDENTIAL SEXUAL ASSAULT REPORT FORM**

\*Instructions: See reverse side of form for instructions\*

**This form is for the purpose of collecting data to determine the number of incidents occurring within this community in order to comply with federal law and to develop appropriate resources.**

**Assault reported to (optional):** \_\_\_\_\_ **Date:** \_\_\_\_\_

For classification purposes---Please classify the incident on the reverse side of this form, using the legal definition from the Uniform Crime Reporting program.

**SURVIVOR INFORMATION**

(Fill in the spaces below)

General description of Rape/Sexual Assault (including attempts) and information as to whether the assault was reported to anyone or not	Date	Time (Day/Night)	Male or Female	Student Status (Freshman, Graduate, etc.)	STMU Student or Non-Student	STMU Resident or Non-Resident	Stranger or Acquaintance	Number of Assailant(s)	STMU Student or Non-Student	STMU Resident or Non-Resident

**ASSAILANT INFORMATION**

(Fill in the spaces below)

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**Location of incident:** \_\_\_\_\_

**Did the incident occur on St. Mary's University owned or controlled property?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Unknown** \_\_\_\_\_

**Did the incident occur at a University sponsored event or activity?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Unknown** \_\_\_\_\_

**Were either of the people under the influence of alcohol at the time of the incident?** Yes \_\_\_\_\_ No \_\_\_\_\_ **Unknown** \_\_\_\_\_

**Please forward this completed form to:**

St. Mary's University Police Department Compliance Officer  
 Treadaway Hall, Campus Mail Box #70  
 One Camino Santa Maria  
 San Antonio, Texas 78228

## INSTRUCTIONS

1. University community members are encouraged to report crimes such as rape and/or sexual assault, including attempts to commit rape and/or sexual assault. If a survivor chooses to report such a crime, or an attempt, then this form should be utilized.
2. Do not complete this form in the presence of the assault survivor.
3. Do not include the survivor's name or other identifying information (e.g. student identification number, address, phone number) on this form.
4. Record as much requested data as possible based on information volunteered or discussed. Do not pry for information, just list the information obtained in the conversation.
5. Complete this form even if the survivor indicates that he or she has spoken with another person on campus and even if you will be referring the survivor to another department.
6. If you have any questions, please contact the Chief of police at (210) 436-3550, or for an immediate after-hours response, call (210) 436-3330 and have him paged.

## DEFINITIONS FOR CLASSIFICATION PURPOSES:

### Check the correct classification of the incident you are reporting

#### Sex Offenses-Forcible

Any Sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against that person's will where the victim is incapable of giving consent.

**a. Forcible Rape**

The carnal knowledge of a person, forcibly and/or against a person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth.)

**b. Forcible Sodomy**

Oral or anal sexual intercourse with another person, forcibly and/or against that person's will; or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**c. Sexual Assault with an object**

The use of an object or instrument to unlawfully penetrate, however slightly, the genital or anal opening of the body of another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental or physical incapacity.

**d. Forcible Fondling**

The touching of the private body parts of another person for the purposes of sexual gratification, forcibly and/or against that person's will; or, not forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

#### Sex Offenses – Non-Forcible

Unlawful, non-forcible sexual intercourse

**a. Incest**

Non-forcible sexual intercourse between persons who are related to each other with the degrees wherein marriage is prohibited by law.

**b. Statutory Rape**

Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Note: Sex offense definitions from the National Incident-Based Reporting System Edition of the Uniform Crime Reporting program.