PROJECT ANALYSIS QUESTIONNAIRE
FOR ALTERATIONS TO EXISTING FACILITIES

ST. MARY'S UNIVERSITY
PHYSICAL PLANT DEPARTMENT

So that the Physical Plant Department may better serve the users of campus buildings, this questionnaire is intended to provide a brief description of any alterations, expansions, remodeling or other modifications to spaces in existing buildings that are being considered.

RESPONDENTS NAME _____ **DATE** _____

NAME OF BUILDING _____

1. Where in the building is the space located?

2. How is the space currently used?

3. Describe how the space will be used after the modifications.

4. Are there any special requirements for the design of the space?

5. What funds are available for the project and when will the funds be available?

6. What is the timetable for completion of the modifications and occupancy of the space?

7. Other comments: