

**ST. MARY'S UNIVERSITY POLICE DEPARTMENT
VEHICLE REGISTRATION**

Residence Hall & Rm:

St. Mary's ID #: _____ **Full Name:** _____
LAST FIRST M.I.

Mailing Address: _____ **Cell Phone #:** () _____ **Other Contact Phone #:** () _____

Driver's License #: _____ **State:** _____ **DL Expiration:** _____ **E-mail address:** _____

Date of Birth: _____ **Insurance Company:** _____ **Insurance Expiration:** _____

1 st Vehicle Information: Year: _____ Make: _____ Model: _____ # Doors: _____ Color: _____ LICENSE PLATE # & STATE: _____ TYPE: <input type="checkbox"/> Car, <input type="checkbox"/> P/U, <input type="checkbox"/> Suv <input type="checkbox"/> Motorcycle, <input type="checkbox"/> Van
2 nd Vehicle Information: Year: _____ Make: _____ Model: _____ # Doors: _____ Color: _____ LICENSE PLATE # & STATE: _____ TYPE: <input type="checkbox"/> Car, <input type="checkbox"/> P/U, <input type="checkbox"/> Suv <input type="checkbox"/> Motorcycle, <input type="checkbox"/> Van

The above information is true to the best of my knowledge and I agree to keep all information current. By signing this card I understand that I will be responsible to keep myself informed of rules and regulations and any changes to the University's Parking Rules and Regulations; available at <http://www.stmarytx.edu/police/?go=park>
I FURTHER AGREE TO PAY ALL VALID FINES AND UNDERSTAND THAT MY PARKING PERMIT IS ONLY VALID WHILE I AM ACTIVELY ENROLLED OR EMPLOYED AT ST. MARY'S UNIVERSITY. *Permit Replacement Fee for all students: \$10.*

X _____ X _____
 Signature Date

-----Office Use Only: Do Not Write Below-----

TERM: _____ **CLASSIFICATION:** COMMUTER: DAY or EVENING * RESIDENT * OUTBACK * FACULTY/ STAFF: F/T P/T TEMP
SEMESTER & YEAR UG * GR * LAW * PHD * MOTOR * HANDICAP * SPECIAL(Barbri, visitor, Upward Bound, Prep) * OTHER

PERMIT #: _____ **YT exp** _____ **YT Area** _____ **ISSUED BY:** _____ **BILLED BY & DATE:** _____ **Rep Exe:** _____
Replacement _____ **By** _____ **Billed and date** _____ **Rep exec** _____

**ST. MARY'S UNIVERSITY POLICE DEPARTMENT
VEHICLE REGISTRATION INSTRUCTIONS**

According to University policy, all vehicles operated or parked on University property shall be registered with the St. Mary's University Police Department and properly display a current and valid parking permit. Please fill out the registration form completely, including your vehicle's license plate number, and take it to the University Police Department Office during business hours* along with the following information:

- Students** must show proof of the following to obtain a parking permit:
- o Valid driver's license
 - o Valid and current proof of insurance displaying the vehicle(s) registered
 - o Current "Rattler Card" (STMU I.D.)
 - o Proof of school registration (i.e. current bill from the Business Office or your class schedule).

- Employees** must show proof of the following to obtain a parking permit:
- o Valid driver's license
 - o Valid and current proof of insurance displaying the vehicle(s) registered
 - o Current "Rattler Card" (STMU I.D.)

*If you're unable to make it during normal business hours, please contact the Police Office at 210-436-3472 to make other arrangements.

NOTE: All students who leave or withdraw MUST remove their permits.