



SPECIAL CONDITIONS FORM 2011-2012

NAME _____ ID # _____
(Please print. Use blue or black ink only)

Current Classification _____ 1L _____ 2L _____ 3L Graduation Date _____

REQUEST FOR _____ FALL _____ SPRING _____ SUMMER

The purpose of this form is to notify the Office of Financial Assistance, School of Law, of any unusual or special circumstance(s) that are not addressed on the Free Application for Federal Student Aid (FAFSA) and additional expenses incurred by the student during the academic enrollment period.

Please comply with the following:

- Step 1: Read each section, A through F, of this form carefully.
Step 2: Check off and complete only the section(s) that apply to you.
Step 3: Return this form and any required documentation to the office.

A. CHANGE IN EMPLOYMENT (Reduction of earnings/income does not increase a student's overall cost of attendance. The earnings/income are included in determining a student's eligibility for the need based Subsidized Stafford Loan. If you are currently receiving the maximum Subsidized Stafford Loan of \$8,500 for the academic year, no change will result in completing this section.)

(Provide figures for the previous and current employers. If no longer employed, attach a letter of termination from the previous employer.)

Table with 4 columns: Category, Actual 2010 Earnings/Income, Dates of Employment, Estimated 2011 Earnings/Income. Rows for Student and Spouse.

B. UNUSUAL MEDICAL/DENTAL EXPENSES NOT COVERED BY INSURANCE

School of Law- Office of Financial Assistance, 1 Camino Santa Maria, San Antonio, Texas 78228
Office (210) 431-6743 Fax (210) 431-6781

St. Mary's University, as a Catholic Marianist University, fosters the formation of people in faith and educates leaders for the common good through community, integrated liberal arts and professional education, and academic excellence.



This condition applies only for the student:

Medical Reason

Out-of-pocket expenses for 2010

C. ELEMENTARY/SECONDARY PRIVATE TUITION & CHILDCARE

C.1. PRIVATE ELEMENTARY AND/OR SECONDARY TUITION EXPENSES

(Attach a copy of the contract or tuition statement for each dependent). *see comment under section D.

C.2. CHILDCARE EXPENSES

(Attach a copy of contract from childcare provider. Please indicate the number of children under each age category). *see comment under section D.

Newborn to 18 months _____

18 months to 3 years _____

3-6 years _____

6-12 years _____

**Please note – the following is the maximum allowed for budgetary increase for tuition and/or childcare expenses. Newborn to 18 months - \$6,543 for 9 month academic year, 18 months to 3 years - \$5,904 for 9 month academic year; 3 years to 5 years - \$4,599 for 9 month academic year; 6 yrs to 12 yrs - \$2,394 for 9 month academic year.*

D. PURCHASE OF COMPUTER/LAPTOP (may not process for last semester of study) This is a one-time budget increase. If you have previously requested a budget increase for the purchase of a computer/laptop, an additional increase will not be approved.

E. Commuting from outside of a radius of 30 miles from St. Mary's. Provide copies of residential lease agreement, utility bills, and documentation which shows address.

F. Other Circumstances. Provide an explanation of the circumstance you may have that does not fit into any of the categories. Supportive documentation must be attached. (Please note under federal guidelines, car payments may not be included in the cost of attendance as a transportation expense.)



ST. MARY'S
UNIVERSITY

Student's Signature _____ Date _____

OFFICE USE ONLY

REQUEST APPROVED _____ DENIED _____ AMOUNT OF INCREASE \$ _____

BUDGET INCREASE FOR _____ FALL _____ SPRING _____ SUMMER

DATE _____ SIGNATURE _____

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