

St. Mary's University School of Law
2009 Institute on World Legal Problems
Innsbruck, Austria

Academic Matters

Class Attendance and other Academic Rules Law schools are required by the American Bar Association to ensure proper class attendance, and St. Mary's University School of Law adheres to this policy. Daily attendance and preparation of assignments is expected. All students enrolled in the program are required to adhere to the rules and policies found in the *Student Handbook* of the Law School. You may view the *Student Handbook* at www.stmarytx.edu/law, under the "Current Students" tab.

Books Each student is responsible for buying and transporting to Innsbruck the required texts for each course. If you have not yet arranged your book purchase, you can **order online** at www.rattlerbooks.com or contact St. Mary's University Bookstore, One Camino Santa Maria, San Antonio, Texas, 78228-8512, (210)436-3406. Books cannot be returned after June 30, and **books will not be available for purchase in Innsbruck.**

Reading Ahead Classes and examinations in Innsbruck are as demanding as on law school campuses in the United States. You will not regret reading and outlining some of your assignments before arriving in Innsbruck. Syllabi for most courses are printed on or near the first page of photocopied course materials or enclosed with course books, and can be found on the St. Mary's Innsbruck website. You are ***strongly encouraged*** to read in advance.

Class Schedule Classes begin on Monday, July 6, and run through Thursday, August 6. Exams times are listed on the Class Schedule, which is enclosed. The last day of exams is Friday, August 7.

Exams and Grades Examinations are graded anonymously. Innsbruck grades usually are available from the Registrar's Office in mid-September.

Transcripts To obtain a transcript of your grades in the program, you must submit a written request to the University Registrar's Office. Fee information, further instructions, and the necessary form can be found on the University's website (www.stmarytx.edu) under "Registrar." In response to the question on the form concerning dates of attendance, you should indicate ***Summer II - 2009 Innsbruck Law Program***. The Registrar's Office will process transcript requests after **all** of the Innsbruck grades have been posted, typically sometime in September.