



**Job Search Timeline for First-Year Day and Second-Year Evening Students**

**August:** Get acquainted with the law school curriculum and learn proper study habits for success in law school. We want you to concentrate on studies. Most legal employers do not recruit first-year day students at this time. Second-year day students may opt to transition into a full-time or part-time law clerk job at this time. You can discuss this option with Dean Bracey or Director Patrick by making an appointment in the OCS and/or check the on-line job postings in [Symlicity](#) for available positions.

**September:** Continue to focus on school and courses. Employers are still not recruiting first-year day students at this time. Second-year evening students may attend career panels and programs offered throughout the Fall.

**October:** Second-year evening students should continue to attend career programming offered by the OCS and other sponsors.

**November:** It is now time to begin focusing on your career path. Dean Bracey will be attending first-year writing sections to go work on how to create a legal résumé. All first-year day and second-year evening students should take advantage of career programming and networking events this month. After your résumé has been submitted to Dean Bracey, has visited your classes you should make an appointment to discuss your career options and map out a plan for success.

**December:** Some large law firms and federal government agencies begin accepting résumés for summer employment beginning the first of the month. See the NALP Directory of Legal Employers for information on firms that have hired first year law students. Learn how to apply for both by meeting with Director Patrick.

After finals you should finalize your résumé and begin drafting cover letters. Applying to employers through Symlicity for Spring Recruitment will open mid-December. You should begin researching employers you wish to apply to through Spring Recruitment.

**December – January:** If you are returning to a hometown either within Texas or out-of-state during winter break, consider working over the break or meeting with potential employers for informational interviews to discuss summer employment while you are at home.

Evening Division Students: Meet with the OCS to plan strategy on obtaining legal experience on an evening schedule. Telephone appointments are available (210-436-3511).

**January:** Research summer opportunities with small and mid-sized law firm, government or public interest organizations. Meet with OCS to devise job search strategies for reaching these



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employers. Second-year evening students this is the first best time to begin your transition into obtaining legal experience. You are more marketable if you can commit to a law clerk job from January to August, rather than for one semester.

Participate in on-campus Spring Recruitment and the Public Service Career Days in Austin. Continue to attend career panels and programs offered by OCS and other sponsors. Attend SABA's Interviewing Skills Workshop to prepare for upcoming interviews.

Plan to attend the program: "What I did last summer!" Summer Jobs Panel. In this session, students will talk about their summer experiences and how they obtained their summer jobs and internships.

If you are interested in a judicial internship locally for the summer contact Professor Johnson and visit the webpage at:

<http://www.stmarytx.edu/law/index.php?site=judicialInternships>

- February –** Continue to participate in career panels and programs as well as on-campus Spring Recruitment and job fairs taking place. Continue searching for positions for the summer and fall.
- March:**
- April (Early):** Attend mandatory Orientation to Fall Recruitment: Preview which employers will recruit your class next fall and pick up the registration and summer contact forms necessary to participate.
- May:** Drop off your completed Fall Recruitment interview cancellation policy at the OCS.
- June:** Research employers participating in the Fall Recruitment Program.
- July/ August:** Research employers participating in the Fall Recruitment Program. Bidding deadlines for Fall Recruitment Program