

Fall 2009

Revised Aug 6, 2009

**RESUME COLLECTS--**

**SUBMIT DIRECTLY TO OFFICE OF CAREER SERVICES**

\*1LE= Class of 2012 Evening Students

\*2LE=Class of 2011 Evening Students

Submit Deadline	Employer	Location	Title	Job Responsibilities	*Class	Requirements ( <u>Required</u> unless otherwise noted)	Submit	Submit Deadline	Hiring Attorney
noon 11-Aug	<b>Brackett &amp; Ellis, P.C.</b> Kathy Madeja 100 Main Street Fort Worth, TX 76102 817-339-2456 kmadeja@belaw.com <a href="http://www.belaw.com">http://www.belaw.com</a>	Fort Worth	Summer Clerk	Typical summer clerk duties in civil litigation, business law & public law 6 week appointment-- 1st half only	2L	Top 25%; Law Journal/Scholar, Moot Court/Mock Trial preferred	Resume, writing sample, transcript, cover letter, references	noon 11-Aug	
noon 12-Aug <b>NEW!!</b>	<b>Liskow &amp; Lewis</b> Amy Harang 701 Poydras St., Ste 5000 New Orleans, LA 70139 504-581-7979 <a href="mailto:aharang@liskow.com">aharang@liskow.com</a> <a href="http://www.liskow.com">http://www.liskow.com</a>	Houston, Lafayette, LA New Orleans	Summer Law Clerkship	Typical summer assoc. duties 6 week appointment-- either 1st or 2nd half LA salary \$1,500/week TX salary \$1,950/ week	2L	Top 10%; Journal/ Scholar preferred	Resume [ in right corner write office preference], transcript	noon 12-Aug	
noon 12-Aug <b>NEW!</b>	<b>Branton &amp; Hall PC</b> Sonia Rodriguez 700 N. St. Mary's St., #1700 San Antonio, TX 78205 210-224-4474 <a href="mailto:srodriguez@braton-hall.com">srodriguez@braton-hall.com</a> <a href="http://www.branton-hall.com">http://www.branton-hall.com</a>	San Antonio	Fall Law Clerk	Brief cases; draft motions; perform legal research; summarize depositions and medical records; do courthouse errands \$15/hour	2L, 3L	Top 30% preferred; Journal/ Scholar exp, Spanish bilingual preferred	Resume, cover letter, writing sample  <b>* Please submit items to Ms. Rodriguez via email.</b>	noon 12-Aug	
noon 12-Aug	<b>Walker &amp; Twenhafel, LLP</b> Mark Walker PO Drawer 3766 McAllen, TX 78502 956-687-6225 ext 202 <a href="mailto:mwalker@rqvlawyers.com">mwalker@rqvlawyers.com</a> <a href="http://www.rqvlawyers.com">http://www.rqvlawyers.com</a>	McAllen	Summer Law Clerk 2010	Practice in civil & commercial areas; research; assist in discovery; draft pleadings; make court appearances; transactional work.	2L, 3L	Top 50%, Journal/ Scholar, Moot Court/ Mock Trial preferred	Resume, writing sample, transcript	noon, 12-Aug	
noon 12-Aug <b>NEW !</b>	<b>Coats Rose</b> Matt Talley 310 South St. Mary's Ste 1460 San Antonio, TX 78205 210-212-5648 <a href="mailto:mtalley@coatsrose.com">mtalley@coatsrose.com</a> <a href="http://www.coatsrose.com">http://www.coatsrose.com</a>	San Antonio	Law Clerk	Typical law clerk duties, two month position, position start date a/s/a/p	3L	Top 50% required, Top 25% preferred; Law Journal/ Scholar preferred	Resume, Cover letter	noon 12-Aug	
noon 13-Aug	<b>Law Office of Steve Benke</b> Karin Rubio	San Antonio	Associate Attorney	Prepare documents, represent clients in court,	grad	Advanced degree other than J.D.	Resume, cover letter	noon, 13-Aug	

	4018 Vance Jackson San Antonio, TX 78214 <a href="mailto:karinrubio1@yahoo.com">karinrubio1@yahoo.com</a> 210-308-0004			consults, etc. *Must be licensed Attorney		preferred		
noon 13-Aug  <b>NEW!</b>	<b>Patton Boggs LLP</b> Angela Welsh 1801 California Street; Ste 4900 Denver, CO 80202 303-894-9239 <a href="mailto:awelsh@pattonboggs.com">awelsh@pattonboggs.com</a> <a href="http://www.pattonboggs.com">http://www.pattonboggs.com</a>	Denver	Summer Associate	Conduct 1st yr associate level work, exposed to as many areas as possible 10 week appointment--	2L, 2LE	Top 15% <b>preferred</b> ; Law Journal/ Scholar, Moot Court/ Mock Trial preferred	resume, cover letter, writing sample, transcript * Write a personal statement: describe the most challenged experience encountered & how you overcame it.	noon 13-Aug
noon 14-Aug  <b>NEW!</b>	<b>Nunley, Davis, Jolley, Cluck &amp; Aelvoet LI</b> Jonathan Cluck 1580 South Main St; Ste 200 Boerne, TX 78006 830-816-3333 <a href="mailto:jcluck@texastrialaw.com">jcluck@texastrialaw.com</a> <a href="http://www.texastrialaw.com">http://www.texastrialaw.com</a>	Boerne	Law Clerk	Typical law clerk duties--  recent grads may apply for contract work.  real estate law	3L, recent grad	N/A	resume, transcript, class rank 2 recommendation letters 1 from a professor and 2nd from outside work reference.	noon 14-Aug
noon 14-Aug  <b>NEW!</b>	<b>Good Casseb Jones Rilkin Choate Watson</b> Kyle Watson 2122 North Main Avenue San Antonio, TX 78212 210-799-6030 <a href="http://www.goodelaw.com">http://www.goodelaw.com</a>	San Antonio	Law Clerk	Typical law clerk duties-- wants someone with exceptional research and writing abilities.	3L	N/A	resume  Please submit items to Amber Alexander by email <a href="mailto:atheis@stmarytx.edu">atheis@stmarytx.edu</a>	noon 14-Aug
noon 19-Aug	<b>McGinnis, Lochridge &amp; Kilgore, LLP</b> Debbie Daniels 919 Congress Avenue, Suite 1300 Austin, TX 78701 512-495-6110 <a href="mailto:ddaniels@mcginnislaw.com">ddaniels@mcginnislaw.com</a> <a href="http://www.mcginnislaw.com">http://www.mcginnislaw.com</a>	Austin, Houston	Law Clerk	Typical summer clerk duties 6 week appointment-- either 1st or 2nd half	2L	Top 20% preferred; Law Journal/ Scholar, Moot Court/ Mock Trial preferred	Resume, transcript	noon 19-Aug
noon 28-Aug	<b>The United States Department of Transportation</b> Michael Masci 1200 New Jersey Ave Washington, D.C. 205990 202-493-6037 <a href="mailto:michael.masci@dot.gov">michael.masci@dot.gov</a> <a href="http://www.dot.gov/ost/ogc/HONORS/index.html">http://www.dot.gov/ost/ogc/HONORS/index.html</a>	Washington, D.C.	The Honors Attorney Program	brief description at career services	3L	Top 25% required	resume  *submit resume via email	noon 28-Aug

noon 9-Sep	<b>Haynes &amp; Boone</b> Amanda Kelly 2323 Victory Ave; Ste 700 Dallas, TX 75219 214-651-5176 <a href="mailto:amanda.kelly@haynesboone.com">amanda.kelly@haynesboone.com</a> <a href="http://www.haynesboone.com">www.haynesboone.com</a>	Austin, Dallas Ft. Worth, Houston, Richardson, San Antonio	Summer Associate	Typical summer assoc duties 7-9 week appointment- whether it's 1st or 2nd half depends on individual office location	2L, 2LE	Top 5% required; Journal/ Scholar, Moot Court/ Mock Trial, Spanish Bilingual preferred	Resume, transcript	noon, 9-Sep
noon 11-Sep	<b>Baker Botts L.L.P.</b> Katie Fitzhugh 910 Louisiana Houston, TX 77002 713-229-1312 <a href="mailto:katie.fitzhugh@bakerbotts.com">katie.fitzhugh@bakerbotts.com</a> <a href="http://bakerbotts.com">http://bakerbotts.com</a>	Houston	Summer Associate	Research and draft memos under lawyer supervision; shadow lawyers in daily activities. 6-10 week appointment-- 1st half only \$3,077 weekly	2L	Top 5% required;	Resume, cover letter, transcript	noon 11-Sep
noon 15-Sep	<b>Miami-Dade State Attorney's Office</b> Mr. Gunnar Stewart 1350 NW 12th Ave. Miami, FL 33136 305-547-0561 <a href="mailto:gunnarstewart@miamisao.com">gunnarstewart@miamisao.com</a> <a href="http://www.miamiSAO.com">http://www.miamiSAO.com</a>	Miami	Entry Level Assistant State Attorney	Criminal Prosecution; a demonstrated interest in litigation and or criminal law through coursework and or internships is preferred. Clinical participation is strongly preferred. Position start date: 8/16/2010 \$40,000/yearly	3L	Moot Court/ Mock Trial preferred	Resume, cover letter, transcript	noon 15-Sep
noon 12-Aug  Canceled Moved to Spring	<del><b>Sprouse Shrader Smith PC</b> Ms. Zen Colley 701 S. Taylor, Suite 500 Amarillo, TX 79104 806-468-3379 <a href="mailto:zen.colley@sprouselaw.com">zen.colley@sprouselaw.com</a> <a href="http://www.sprouselaw.com">http://www.sprouselaw.com</a></del>	<del>Amarillo</del>	<del>Summer Clerk</del>	<del>Typical summer clerk duties 6 week appointment 1st half of summer only; requests for 2nd half will be considered on case-by-case basis but prefer 1st half \$1500/week</del>	<del>2L</del>	<del>Top 25%; Law Journal/ Scholar Moot Court/ Mock Trial preferred</del>	<del>Resume, transcript</del>	<del>noon 12-Aug</del>