

## ST. MARY'S UNIVERSITY



### GRADUATE ADMISSION INFORMATION FOR INTERNATIONAL STUDENTS

St. Mary's University at San Antonio, Texas, is a private, coeducational institution with an enrollment of 3900 students. It is operated by the Roman Catholic religious order of the Society of Mary.

St. Mary's offers a Fall and Spring semester of 16 weeks each and two Summer sessions of five weeks each. Students are required to enroll in at least 9 semester hours each Fall and Spring Semester. Attendance is not required during the Summer.

The Fall semester begins the last week of August and continues until mid-December. The Spring Semester begins the second week in January and ends the second week of May. The first Summer session starts the first week of June and the second Summer session ends the second week of August.

#### APPLICATION PROCEDURES:

1. Send an application for admission to the Dean of the Graduate School, St. Mary's University, San Antonio, Texas 78228-8543. Early application is in the best interest of the student.
2. Include a \$30 check or money order for the application fee. This fee is non-refundable.
3. All applicants must have a bachelor's degree from an accredited college or university. If the degree is from a foreign institution, the degree must be recognized by St. Mary's University as the equivalent of a bachelor's degree.
4. Submit the appropriate test scores required for the applicable degree program -- The Graduate Management Admissions Test (GMAT), Aptitude Test for the Graduate Record Exam (GRE), or the Miller Analogies Test (MAT);

#### Program

Accounting, Business Administration

Computer Information Systems, Computer Science  
Engineering Systems Management

Communication Studies, Counseling, Education, Reading,  
Theology

Catholic School Leadership, Counseling, Economics,  
Educational Leadership, Engineering, English Literature

#### Required Exam

GMAT

GRE or GMAT

GRE or MAT

GRE

**and Language, International Relations, Political Science,  
Psychology, Public Administration**

**Pastoral Ministry**

**MAT**

- 5. Include two complete and official transcripts in English of previous college work with your application or arrange to have them sent to the Dean of Graduate School.**
- 6. Complete a Health Form and a Health Insurance Form, or provide proof of Health Insurance. Students in the military or in religious orders may substitute copies of the health records used by their respective organizations. These forms will be sent to you after we receive your application.**
- 7. Submit a signed financial statement.**
- 8. Submit a minimum TOEFL of 550 (paper-based) or 213 (computer-based). As an alternative, students with a TOEFL of 450-549 may attend the English Language School. See the paragraph on English proficiency.**
- 9. Students who wish to transfer from United States' Institutions to St. Mary's University must obtain permission from the Immigration and Naturalization Service before leaving the school currently attended.**

**The application and all require documents should arrive at St. Mary's University at least 90 days before the start of the desired semester of enrollment. All official documents become the property of the university and will not be returned to the student.**

**Once the student has been accepted, the Graduate School will send the I-20 form (Certificate of Eligibility for Non-Immigrant F1 Students).**

### **ENGLISH PROFICIENCY**

**Since all classes, assignments, and examinations at St. Mary's are conducted in English, a student must be highly fluent in English. The university offers a summer program of English courses for international students who need to increase their fluency in English. However, students must have a minimum TOEFL of 450 to enroll in the summer program. Students with a TOEFL of 450-549 may attend the ESL in lieu of submitting a TOEFL of 550. Students electing this option should inform the Dean in writing by March 1 prior to the summer of intended enrollment. If ESL is attended, the student must successfully complete the ESL prior to enrolling in graduate studies in the Fall.**

### **GRADUATES OF U.S. COLLEGES OR UNIVERSITIES**

**Graduates of U.S. colleges or universities are not required to submit TOEFL scores.**

### **ADEQUATE FINANCIAL SUPPORT**

**St. Mary's only accepts international students who can finance their entire education because financial assistance is not available. Each student must provide a certified financial statement from a bank which retains the funds, indicating that sufficient funds are available to finance the student's education.**

**Since certain countries limit the amount of money which can be sent to the United States, it is important for an applicant to inquire into his/her country's regulations. Since an international student can not obtain a job to pay for school expenses while in the United States, all funds for schooling must come from sources in the native country.**

### **TUITION, FEES, AND EXPENSES**

**Tuition, fees, and expenses are paid by the first class day each semester. Estimated expenses for tuition, (9 semester hours in the Fall and 9 semester hours in the Spring) fees, books, room, board, laundry, miscellaneous for one academic year (9 months) at St. Mary's, not including transportation to and from San Antonio, Texas: \$24, 024.**

### **PROOF OF GOOD HEALTH**

**After acceptance a "College Health Assessment Form" and Immunization Form are mailed to the student. The completed forms must be received by St. Mary's University before the first class day.**

### **HEALTH INSURANCE**

**Students must present advance proof of health insurance coverage or they will be billed for St. Mary's Student Health Insurance.**

### **LIVING ACCOMMODATIONS**

**Single students may live in university residence halls. Rooms and apartments in the university area are available at reasonable rates for single students, married couples, or families.**

**St. Mary's residence halls are air-conditioned and equipped with private telephones, common recreational areas, meeting facilities, TV lounges, and laundry facilities. Residence halls are closed during the intervals between Fall, Spring, and Summer semesters.**

**A housing contract to reserve a room will be sent upon request. Return it promptly to ensure a room in one of the residence halls.**

### **ACCEPTANCE LETTER AND I-20 FORM**

**After receipt of all documents and approval for graduate study, a letter of acceptance and I-20 Form (Certificate of Eligibility for Non-Immigrant F1 Students) will be sent. The I-20 will assist the student in obtaining a passport from his/her government and a visa from the United States Consul.**