



ST. MARY'S
UNIVERSITY

Work-Study Payroll Deduction Authorization

I, _____, authorize St. Mary's University to deduct 100% of my work-study earnings from my pay to help defer my student account balance for the

- fall semester
- spring semester
- summer semester
- academic year.

If I elect to participate for the academic year, I understand that this deduction will continue automatically for the spring semester.

I understand by signing this authorization it will stay in place for the period designated above. If I choose to terminate the deduction, I understand I must authorize the termination on this form in the Payroll Office (STLH 124) and it cannot be restarted during the period designated above. In the event that my employment with St. Mary's University ends during the above period of deductions, I will make alternative payment arrangements with the Business Office immediately for the remaining balance.

Print Name

St. Mary's University:

Student Employee:

Sign Date

Sign Date

Print

Print

Deduction Code: BWS ID # _____

Please terminate this deduction effective _____
Date

Print Name

Signature