

ACADEMIC IMAGING and MEDIA CENTER EQUIPMENT RENTAL AGREEMENT

All equipment MUST be picked up and returned to Academic Imaging and Media Center (AIMC). If equipment is not returned on the due date, an AIMC staff member will retrieve equipment and a service fee will be added to the rental fee for each piece being returned.

Type of Equipment	Daily Rental Per piece of Equip.	Circle # Requesting	Total Rental Cost
½" VHS Player/Recorder	\$20.00	1 2 3 4	
DVD Player	\$20.00	1 2 3 4	
25" Monitor/Receiver	\$20.00	1 2 3 4	
½"vhs/DVD/TV	\$45.00	1 2 3 4	
Data projector (power point)	\$100.00	1 2 3 4	
Computer converter w/ TV	\$50.00	1 2 3 4	
Overhead Projector	\$25.00	1 2 3 4	
Slide Projector	\$20.00	1 2 3 4	
Portable Screen	\$15.00	1 2 3 4	
Tape Cassette Player	\$10.00	1 2 3 4	
Mixer/Amplifier	\$35.00	1 2 3 4	
2-Speakers with Cables	\$25.00	1 2 3 4	
Portable Public Address	\$35.00	1 2 3 4	
Microphone	\$20.00	1 2 3 4	
Extension Cord	\$ 5.00	1 2 3 4	
Service Fee	\$50.00	1 2 3 4	

TOTAL:

Name of Group: _____

Date Equipment Pick up: _____ Equipment Picked Up By: _____

Date Equipment Return: _____ Equipment Returned By: _____

\$ _____ transferred to account number 1404-6380.